

Attendance:

Margo Fisher-Bellman, Olivia Ballard (parent rep), Mike Sherman, Denise Pfeiffer, Acacia Diniz, Doreena Fox, Ashley Morgan, Ferd Schneider, Brian Sweeney, Laura Brogden, Sara McGuire-Jay, Samantha Bramlage- 7th grade team, Matthew Chaney (AP, 7-9), Kathleen Restle, John Chambers, Jessica Smitson, Joe Gerth



Agenda:

1. ILT co-chair

Would like to have a CFT rep. The email about this meeting was not sent to entire staff.

Chambers nominated Joe Gerth. Schneider seconded. 17 yes. 0 no. 0 abstain. Motion passes.

2. Bell Schedule

Chambers has to leave; Restle will vote in his proxy. Morgan and Chaney will have the other admin vote.

USDA requires that lunch start no earlier than 10; has to end at certain time. District removed the option for staggered arrival. Announcements will happen second bell.

Sweeney: Would it be impossible to have lunch 4-7?

Morgan: They have to be finished by 1:55.

Sweeney: Could we stagger dismissal? Seems like there could be more chaos at the end of the day.

Restle: As a school, Metro needs to work around our instructional time ending at 3. I feel like any time we cut off the day will just end up being an early release for everyone.

Brogden: Bell 8 is so short. We can't cut off of that time. Could we have a meditation period at the beginning of the school day? A quiet relaxing environment?

Bramlage: Our concern was lost/empty time and talked about extending the passing periods so it wouldn't feel so rushed.

Morgan: Laurie Cotton helped with this and that was something we talked about, but because of lunch, it shortens lunch. That time is trapped at the beginning of the day. People can use that time however they see fit.

Bramlage: Is Metro gonna work with our bell schedule? Some of the last buses are picking up at 3:04. Will Metro really adjust?

Chambers: I have the meeting about Metro and transportation at 9:30. Whatever routes they come up with is going to have to fit into the parameters of the school day. Metro isn't dedicating specific times for schools.

Thelen: What if we extended the passing time between bells 1-2? For lockers, bathroom, etc?

Restle: We may have a hard time getting kids to class consistently on time.

Schneider: ILT has to vote on this, correct? I propose we adopt this bell schedule as is.

Pfeiffer second. 16 yes. 0 no. 0 abstain.

3. Duty time

Chambers: Have gotten push back from district leadership about the additional 16 minutes of lunch. The fear from them is that there will be questions throughout the district.

Restle: Your normal duty time is 35 days. With the additional time, it's 44. That is very close to our quarter time. We could try to plan for duty to be in a classroom for a quarter. 3rd and 4th quarter are a little longer, but we think we could do this and adjust. We think this is our best school-wide solution.

Gerth: I think our days are defined in the contract. I think we'd have to vote on this.

Restle: $\frac{1}{5}$ of the second planning time can be used for study hall duty. Or 3 days for optional tutoring. It doesn't specify days- we take the total instructional days and divide by five.

Gerth: I'll look over it, too. I just don't want a grievance coming through.

Restle: I think there was a grievance because it went over the contractual days. We will figure out the days, even if we have to move kids to the gym with non-teacher supervision.

Schneider: Move forward with the study hall plan you just proposed. That still gives us 35 days to worry about some of this other stuff on the back end. Do we have to vote on this?

Gerth: I would strongly think so.

Schneider: What is the title of the proposal?

Restle: Let's call it study hall duty plan

Gerth: Before we vote, can we have something written up? I get that we want to move forward, but we can't vote on something that hasn't been proposed.

Restle: Could the BR's take a good look at this as soon as possible

Pfeiffer: We could carry over days from first and second quarter into 3 and 4 to alleviate the problem.

Chaney: We can look at that. We wanted it to make sense to the teacher that X quarter is their duty for ease of scheduling. We can look at carry over days.

Pfeiffer: 4th quarter gets crazy and lax.

Restle: Proposal: Add 16 minutes to the duty time, which extends SH duty time from 35 days to 44. This time allows us to schedule SH duty in teacher classrooms for a quarter. The commitment to the faculty would be to not extend the duty time beyond 44 days. Students who are not able to be scheduled into teacher classrooms will go to larger overflow areas.

Schneider: I would like this committee to vote on this proposal. Pfeiffer second.

17 yes. 0 no. 0 abstain.

Gerth: I will continue to look into this to make sure it's contractual.

Schneider: I move that we end the meeting.

Brodgen: Are the vending machines gonna be open or not?

Morgan: There isn't a lot of information about food in our safety plan.

Restle: Safety plan calls for 3ft distancing for lunch. We'll use the south field.

McGuire-Jay: What is happening with the tennis court?

Restle: We think that will be ready by second semester.

Sweeney: Have you thought about the ramifications of kids having extra time (in terms of movement)?

Restle: There is gonna be some nice downtime about the kids, but we're gonna have to be consistent about this.

Morgan: Our new bell schedule is going to change our exam weeks. We won't be able to have that last half day

Sweeney: We may need to review the 3 hour block for exams.

Schneider: I like having that full time as an AP teacher.

Pfeiffer: Some kids like to take their time.

Restle: Let's wrap up so we can enjoy the summer here. I'd like to propose we end the meeting.

Schneider: Second.

Meeting adjourned 9:49 AM.

Link to chat [HERE](#)