

ILT MEETING
Minutes from December 14, 2016

Present: Barringer, S., Brandicourt, A., Brokamp, J., Cabrera, A., Chambers, J., Ferrara, C., Fox D., Gray, J., Kontsis, G., Ligon, T., Murphy, M., Nashid, W., Perdrix, M., Pogoni, S., Raymond-Goers, H., Restle, K., Ryan, B., Sella, A., Smith, B., Stocker, D., Theobald, L., Wolfe, D.

Meeting started at 2:45 p.m.

Previous Minutes:

Minutes from November were accepted.
Wolfe motioned to approve minutes. Barringer seconded.
Minutes approved: 11 in favor, 0 opposed, 0 abstained

Special Order of Business: None

Old Business:

Originator

Academic Honesty Policy

Sella

Sella motioned to approve the Academic Honesty Policy as proposed. Ferrera seconded.
Discussion included: academic honesty is more of student responsibility, consequences for breaking the Honor Code beyond those prescribed in the Code of Conduct, how the school sets up a climate conducive to testing, the responsibilities/role of students, teachers and administrators; the spirit of an Honor Code. Brandicourt motioned to extend the discussion. Chambers seconded. None opposed.
Discussion continued about the following: possible opportunities for consistent messaging about honesty expectations, statement to be posted, read or signed prior to an assessment; incorporation of an honor statement into all teachers' syllabi, how an Honor Code gives students a sense of control.
Sella retracted his previous motion; he suggested including Honor Code wording for students in the registration materials and continuing the discussion about other opportunities to expand the program.
No vote was taken.

Create an AP Shopping Week to allow student to experience an AP class first hand

Student Congress

Sella motioned to approve the AP Shopping program: program limited to one class visit, visit needs to be approved by both teachers affected, opportunity limited to rising 10th and 11th graders, shadowing would be limited to a two week period. Smith seconded.
Discussion included: departments considered this proposal based on the previous language of the proposal. The original document mentioned 4-6 visits vs. this proposal limits visits to one class. Also, the original proposal limited visits to a one week period vs. this proposal extends visits to two weeks.
Brokamp offered a friendly amendment to limiting the shadow period to one week to match the original proposal. Sella accepted the friendly amendment.
Motion passed: 10 in favor, 2 opposed, 3 abstained

Addition of classes to the Theatre and Visual Arts departments curriculum guide Ferrara

1. Add Introduction to Costuming to Theatre curriculum guide.
Ferrara motioned to add Costuming to Theatre curriculum guide as a one semester course. Wolfe seconded. Ferrara distributed a handout describing the course proposal. Discussion included: some scheduling concerns, need to get district approval/course code/course description, ability of students to continue to participate as an extracurricular activity, impact on current course offerings.
Motion passed: 14 in favor, 1 opposed, 0 abstained
2. Add Prologue to Design to the Visual Arts Department curriculum guide. This course would be open to 8th and 9th graders who have already taken Art 7-8 and want to continue their art courses. The new course would eliminate Art 9 and bridge a gap in curriculum offerings. This course already exists at SCPA.
Ferrara made motion to add the course. Wolfe seconded.
Motion passed: 16 in favor, 1 opposed, 0 abstained

8th Grade AA Courses Brokamp

Brokamp motioned that 8th Grade AA courses as presented at the last ILT meeting be approved. The motion stated that we create one section of 8AA Honors in English, SS, and Science.
Motion passed: 14 in favor, 3 opposed, 1 abstained

Discipline Committee recommendations Smith

Smith agreed that he would bring written recommendations from the Discipline Committee for the ILT to review. He will present recommendations from the committee in three areas.

New Business **Originator**

Needs assessment to create a Comprehensive Counseling Program Counselors

Cabrera presented a point of information that the state has developed ODE counseling standards and an evaluation rubric for counselors. One of the standards requires the school counselors to develop a comprehensive school counseling program. As a first step in fulfilling this standard, Walnut's counseling department is planning to conduct a needs assessment to be completed by teachers, students and parents.

Visitor procedures Smith/Brokamp

Brokamp presented the context for the reason to review these procedures. The main intent is to help the stakeholders understand that under no circumstances may a parent or other person visit a teacher's classroom without prior notice. The objective is to clarify the need for advanced notice. Chambers clarified that the Handbook states that conferences require notice of 48 hours and observations require 24 hours.

Discussion included: examples of how this impacts after-hour visits and procedures for clerical team.
Meeting adjourned at 4:00 p.m.