

The meeting was called to order at 2:45 PM. In attendance were Brandicourt (parent), Brokamp, Chambers, Chiappone, DeMoss, Dillman, Donnelly, Ferrara, Ficklin, George, Gordon, Hart-Tompkins, Harris, Hollander, Kappers (parent), Kotsis, Kruze, Lazar, Levy-Smith (parent), Lynn, Mondini, Murphy (parent), Nashid, Nims, Robinson (student), Savage-Gentry, Schneider, Brad Smith, Thurman, Wolfe.

### **Old Business:**

1. Local School Discipline Plan – The Discipline Committee meeting scheduled for March was poorly attended: only reps from Parent Board and Student Council plus the Building Rep. No changes to the plan were submitted. A motion was made and passed unanimously to submit the current plan for a faculty vote at the May Faculty meeting. A meeting will be held on April 22 to discuss adding Saturday School to the discipline tier. Department Chairs are asked to identify someone to attend this meeting.

2. Testing Update – Dr. Savage-Gentry distributed a tentative plan. We learned that while the total window for PARCC testing is fairly broad, the window for individual tests is small. Testing will be held on four mornings and will overlap with AP testing on three of them. The four dates are Tuesday, April 28, concurrent with the ACT for juniors (to be held at Cintas); Wednesday, May 6, concurrent with AP English Literature; Friday, May 8, concurrent with AP US History; and Wednesday, May 13, concurrent with AP English Language. Most days only one or two PARCC tests will be held, with a somewhat regular schedule to follow. It may be necessary to switch bells 4 and 5 on days when there is an AP test scheduled in the cafeteria.

Parent Board has been asked to provide ten volunteers to help administer the ACT at Cintas. They may also be able to provide volunteers to help with other testing.

A finalized testing schedule will be available soon.

3. Schedule E – There were requests from teachers to add several clubs to the Schedule E list. There were requests from Student Congress for more currently chartered clubs to be added to the list. A request was made to Student Congress to go through the list of current clubs to remove from the Schedule E list those clubs that are no longer meeting. Student Congress was asked to set standards to determine how these clubs would be determined. Clubs removed from the Schedule E list would not necessarily be abolished, but rather the advisor would no longer receive a stipend. The Schedule E list needs to fit within our budget parameters.

4. Enrollment Update – Our registration evenings to date have been open to in-district students only. Of the 419 students who have registered 360 of them are 7<sup>th</sup> graders. There is one more registration evening on April 23<sup>rd</sup>, which is also open only to in-district students. At the end of April we will need to tell the district the number of open enrollment spaces we have available. May 9<sup>th</sup> is the last test. On June 1<sup>st</sup> there will be a registration for open enrollment students and those in-district students who passed the May 9<sup>th</sup> test. No new students will be enrolled after June 1<sup>st</sup> – except for those students who moved into the district in the summer. We hope to keep next year's numbers below those for this year.

## **New Business:**

5, Field Trip Proposals - To combat the disruption from snow days and test days, a proposal was made that any out-of-town trips occurring over Spring Break not include additional days off from school at either the beginning or end of the trip. Departments are asked to bring feedback to the May ILT meeting.

ILT wants to remind teachers of the ILT policy that field trip notification needs to be distributed at least one week prior to the field trip.

6. Computer Apps Class - Students are entering Walnut Hills on a wide spectrum of computer literacy. There is a need to make better use of the computer apps classes. All students need to learn or be able to demonstrate basic word processing and spread sheet skills, with possibly a skills test given to all incoming students. A more formal presentation will be given at the May ILT meeting.

7. Chalk Drawing Issues – Team designs are to be submitted for review on Thursday, April 16<sup>th</sup>; with selections announced on the 17<sup>th</sup>. A list of all team members, coordinators, Chatterbox and REM reporters and photographers will come from Mr. Chambers' office soon after.

In an effort to relieve congestion and maximize good behavior, teachers will be asked to sign up their classes to view the chalk drawing. Teachers will be able to bring one (1) of their classes to the chalk drawing and may choose between bells 3, 5, 6, or 7. No classes may come during 4<sup>th</sup> bell; students will be able to come on their own during their lunch period. The number of classes able to sign up will be limited each bell, though that number has not yet been determined. First come....

FYI: the Senior Sendoff has been scheduled for Thursday, May 21<sup>st</sup>. It will start 7<sup>th</sup> bell with a dignified class walk through the building before moving on to Marx Stadium.

The meeting was adjourned at 4:45.

Respectfully submitted,

Pam Chiappone