

Walnut Hills High School

Local Decision Making Committee Meeting

February 17, 2022
6:00PM via Google Meet
Minutes

Attendees: John Chambers, Laura Stith Deck, Ashley Morgan, Jessica Smitson, Francesca Bownas-Rayburn, Lisa Brokamp, Sylvia Nelson, Sandra Oprea, Cathy Reidy, David Whaley, Julia Berman

Not in attendance: Terrence Poole, Brad Smith

Approval of January Minutes

- Motion to accept L. Brokamp, seconded by J. Chambers

Old Business

- **Anti-racism Committee update**

- Email from Kathy Restle for LSDMC Representatives.
- Francesca and Sandra are our LSDMC Representatives

- **WHHS Communication**

- Next steps
- Send the survey out to the stakeholders and find out what we need to do with respect to the majority to make it a good fit for everyone. Use the survey to ask for improvements you'd like to see
 - A survey with a list of prepopulated answers
 - Select which form of communication you look to for information
 - Which form of communication would you like to use? Which would you most likely use?
 - How well do you rate this mode of communication?
 - Group representatives:
 - Parent Rep: Sylvia Nelson
 - Teacher Rep: Francesca Bownas-Rayburn
 - Community Rep: Laura Stith Deck
 - Student Rep: Julia Berman
 - Administration: Mr. Chambers
 - Jessica will get the draft google survey out to representatives next week (02/21-02/25)
- List important links on the website. We have a tool, it doesn't need to be reinvented but made to work like its supposed to
 - Alumni Association is the primary owner of the website. The bulk of the financial support comes from the Alumni Association.
 - The primary concern is having a company to control the website so if there is turn-over at the school for someone who is in charge of the website, there is no need to pass the reigns and make sure someone else is trained to take over the website.
 - Can we use an in house team
 - Websites are not too difficult to create
 - The library has done a great job with the technology and works with students at all grade levels on a daily basis, which would allow for a natural roll-over

- Mrs. Heldman is open to making the website better and more useful for stakeholders.
 - Information Coordinator/Attendance Officer position: important updates have not been made to the website, even if temporary.
 - Maybe Alumni can help with supporting a position like that with all the changes we are making lots of changes - John will talk with Debbie to see what Alumni can do
 - Mr. Chambers recommends we invite Mrs. Heldman to our March meeting
 - Ask ILT to list communications director as an equity ask ("wish list to provide to the district")
 - The district allows schools to ask for additional that would put them on a more level playing field with the equity ask.
 - Our SSC teacher positions will be covered with our current equity ask
- **Pandemic update**
 - We are starting to get back to normal activities; clap out for winter sports and Bengals Super Bowl last Friday, as well as spirit week and a scavenger hunt for Bengals helmets
- **Student mental health update**
 - We will be getting a new mental health therapist to join our School Based Mental Health Support Team (GCBH)
 - We currently have 2 GCBH therapists in the building (with full caseloads), Susan Flowers (mental health specialist), Julie Cathey (school psychologist), and Regan Kitzmiller (school social worker), and our grade level school counselors.

New Business

- None submitted

Principal's report

- February Registration coming up 02/24/22.
 - 123 total students registered in January registration (107 7th graders)
- Staffing allocation for next year
 - Staffing is slated to stay the same for next year. We have been given .9 FTE
 - Projected 18 students fewer than current enrollment
 - \$101,000 in general fund that administration is in charge of allocating for various expenses
 - We need to put money into various budget lines totalling the general fund budget.
 - We can move money around, except for "classroom supplies" budget line
 - \$65,000 Office Supplies
 - \$15,000 Classroom Supplies
 - \$8000 Printing and binding
 - \$8000 Postage
 - \$450 Library
 - \$750 Membership in Professional Organizations
 - \$3000 Electronic Subscription Services
 - Classroom supply money is what we bring in from student fees each year. That money is used for tangible items that are used by the students.
 - General budget allocation + student fees

- Money for novels comes from Office Supplies line and moved to a different line to use it

- Motion to approve: S. Oprea and seconded by D. Whaley

ILT/Teacher Report

- Approved PD day plans (focus on AP/CCP)
- Approved JA Hire to Inspire Field Trip (Blanket for future years)
- Approved Budget and Staffing Report for next year
- Discussed bell schedule for next year, looking for proposals to vote on at next ILT Meeting

Student Report

- Senior Dinner Dance: B&B Riverboats, February 26
- Prom: April 9 (grades 11/12) @Paul Brown Stadium
- Frosh and Sophomore Dance coming soon
- Twilight Ball April 8
- BAE grams for Valentine's Day

Parent Report

- Noticed with communications we used to hear about sports/student achievements in robocalls
 - We need to support all students in their endeavors
 - Information needs to be submitted to the office for robocalls and announcements

Community Report

- None

Other Business

- 2020-2021 Districtwide LSDMC Meeting Schedule (6-7:30p - **Meetings are via Google Meet during the pandemic. If pandemic ends, meetings are at the CPS Education Center (2651 Burnet Avenue) in the Mayerson Banquet Room**)
 - Wed 2/23/2022 - All current LSDMC members
 - Wed 4/20/2022 - All current LSDMC members

Other?

- 2021-22 remaining Meeting Dates
- 3/17/2022 (will be online)
- 4/21/2022
- 5/19/2022
- When will meetings start back up in person? What qualifies for the pandemic ending?
 - Take a poll and share with Mr. Chambers
 - We don't have a quorum to vote
 - Francesca- in person, but appreciate online for convenience
 - Laura- in person, but appreciate online for convenience
 - Louis- online for convenience
 - David- open to either
 - David recommends every other meeting is online or in-person
 - Sylvia- in person
 - Sandra- online
 - Lisa- online for convenience, but in person is good too
 - Cathy- online for convenience
 - Jessica- online for convenience

- Ashley- online for convenience

Adjournment:

- Motion to adjourn Lisa, seconded by Cathy. Motion passes, meeting adjourned at 7pm