

## Walnut Hills HS ILT Minutes: August 2022

**Date:** 8/16/2022

**Location:** Conference Room

**Present (voting members):** John Chambers (co-chair), Joseph Gerth (co-chair), Laura Brogden, Michael Sherman, Margo Fisher-Bellman, Heather Lloyd, Sara McGuire Jay, Ashley Morgan, Patty Morgan, Liz Owens, Nicole Pennekamp, Denise Pfeiffer, Lauren Posta, Ferd Schneider, Barrett Smith (for Liz Thelen) Jessica Smitson, Drew McGarvie, Christine Wickemeier, Shauniece Steele, Sylvia Nelson, Elizabeth Duncan-Scruggs,

**Present (non-voting members):** Sydney Elliot

**Present (non-members):** Tara Ligon, Kathy Restle, Helen Raymond-Goers, Matthew Chaney, Daniel Coleman

### 1. May Minutes

Discussion: none

Vote: Motion to accept (Chambers; Pfeiffer second) approved by voice vote

### **Special Order of Business (Originator)**

#### 2. Elect Co-Chair

Proposal: Joe Gerth remains co-chair; no one else put their name forward

Vote: unanimously approved by voice vote

#### 3. Policies and Procedures for ILT 2022 – 2023

Proposal: Same as last year [see attached] with added language clarifying the use of proxies. Proxy should be a member of the same team represented

Discussion:

- *Do we need to approve proxies ahead of time? Not necessarily*

Motion: Motion to accept as written (Brogden; Pfeiffer second)

Vote: unanimously approved by voice vote

#### 4. New Members

### **Old Business (Originator)**

#### 5. Schedule E (Steele)

Discussion:

- *Budget was not approved at May meeting. Walnut is currently \$100k over budget. Some positions were rolled over and approved by the board over the summer.*
- *Should this be determined by the subcommittee?*
- *How do we determine cuts & make sure they're equitable across the board?*
- *Issue is we were not allocated enough by the district. Adjusted fine arts stipends cause more stress but overall amount is well short of funding our past level of programming*

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- *Old policy: Nobody gets paid twice before everyone gets paid (for clubs). Is that still the policy*
- Vote to continue discussion.
- *What is the goal today? No one gets paid until we figure it out*
- *More productive to divide subcommittee into three pools (athletics, fine arts, and clubs) to consider allocations*
- *Is it equitable to give these three groups equal amounts? Or should we consider number of students? Number of faculty?*
- *What is it currently?*
- Tabled until later in the meeting to look at percentages between the three groups currently
- Discussion Resumed after New Business
- *Percentages for each group (athletics, fine arts, and clubs) to be determined by subcommittee based on historic funding shares*

Result: Subcommittee will convene immediately following the meeting to get percentages to Fine Arts department in time for tomorrow's department meetings. ILT will approve Schedule E based on subcommittee/group/department recommendations during an emergency meeting to ensure everyone gets paid in a timely manner.

### **New Business (Originator)**

#### 6. Homecoming Pep Rally (Morgan/Noland)

Discussion:

- *Cuts to each course equitably (45minutes per class) remainder of time at end of the day for a Blair circle clap out*

Motion: Accept as written (Pfeiffer, second by Smith proxy for Thelen)

Vote: passed by voice vote, one opposed, one abstained

#### 7. Semester/Final Exams (Chambers)

Discussion:

- *District removed semester assessment category from Powerschool. How would we incorporate it into our grade calculations if this is not available?*
- *What should we do? And how do we address this?*
- *Intention is for ILT to set this policy*
- *Suggested: created ad hoc committee created and chaired by Restle*

Motion: To create a subcommittee to address this issue (Gerth, second Pfeiffer)

Vote: passed by voice vote, one opposed

#### 8. PD Day Sept 26 (Restle)

Discussion:

- *Contingent upon what the superintendent wants. If Walnut: prioritize department time and accreditation work*

Tabled until next meeting

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9. Announcement from Counselors (Morgan): New courses must be approved by ILT by November meeting.

10. Funding for Gradecam? (Chambers) Subscription is about \$8,000 for Walnut Hills. Would be useful to share with curriculum councils.

Motion to Adjourn: Pfeiffer, second various. Approved by voice vote.

Next meeting: 09/21/2022